



GALION CITY SCHOOL NOTICE OF CERTIFIED
POSITION OPENING
2024-2025 CONTRACT YEAR

Date of Posting: April 9, 2024
Deadline for Applicants: April 18, 2024

Description of position: High School English Teacher

Qualifications:

1. Satisfactorily pass a BCI background check.
2. Satisfactorily pass an initial FBI background check and subsequent FBI checks every five (5) years.
3. State of Ohio Teaching License.
4. Shall meet requirements of law and be governed by State law.
5. The Board may find such alternatives to the above qualifications appropriate and acceptable.

Essential Functions:

1. Follows the Ohio Licensure Code of Professional Conduct.
2. Possesses a sound background in the subject area and prepares for classes assigned, showing written evidence of preparation upon the request of the Principal, and writes plans for classroom activities appropriate for the current level of competence of the students.
3. Meets and instructs assigned classes in their locations and at the times designated.
4. Plans a program of instruction that meets the student's individual needs, interests, and abilities as much as possible, seeking the assistance of intervention specialists as required.
5. Provides instructions for substitute teachers.
6. Creates a classroom environment that is consistently conducive to learning and appropriate to the student's maturity and interests while encouraging open thought and new ideas.
7. Employs various instructional techniques and media, guides the learning process toward achieving curriculum goals through joint problem-solving, establishes clear objectives for all lessons, units, and projects, and communicates these objectives to the students.
8. Strives to implement, by instruction and action, the Board's philosophy of education and instruction goals and objectives.
9. Assesses student performance regularly, offers student feedback and provides progress and grade reports as required.
10. Interpret and review assessment and performance data with administrators and teachers; plan and implement appropriate action steps in response to assessment and performance data.
11. Takes reasonable precautions to protect students, equipment, materials, and facilities.
12. Maintains accurate, complete, and correct records as required by law and follows Board policy.
13. Develops reasonable classroom behavior and procedure rules that include a progressive discipline approach, maintains order in the classroom, enforces the Student Code of Conduct, and establishes school procedures.
14. Is open to acquiring new skills and improving professional competencies (i.e., workshops, in-service, professional leaves, coursework, and self-evaluation).



15. Attends staff meetings; serves on staff committees as needed.
16. Listens to and communicates skillfully with students, parents, administrators, other staff members, and the school community.
17. Supports the school's purpose through/with other staff members and maintains high expectations of students, oneself, and other professionals.
18. Encourages and supports learning by displaying attributes that include empathy, humor, and consistency.
19. Promotes cooperation and team effort through shared successes.
20. Demonstrates the ability to organize tasks to completion.
21. Identifies, analyzes, and solves problems.
22. Seeks to improve personal and organizational performance by measuring and monitoring outcomes.
23. Is open to change and willing to be involved in the change process.

Salary: Per salary schedule as adopted by the Galion City Schools Board of Education

Internal Candidates:

Please send e-mail of interest to:

human.resources@galionschools.org

External Candidates;

Please complete and submit a letter of interest,
certified application (found on our website, www.galionschools.org),
resume and references to:

human.resources@galionschools.org